



## NOTICE-REQUEST FOR PROPOSALS

### Outsourced Finance Director and Accounting Services

**Issue Date:** February 27, 2026

**Proposals Due:** March 16, 2026 by 3:00 PM CST

Menominee Tribal Enterprises (MTE), the business arm of the Menominee Indian Tribe of Wisconsin, is seeking qualified firms or individuals to provide outsourced Finance Director (CFO-level) services and full-scope accounting functions. This includes strategic financial leadership, compliance with federal grants and 2 CFR Part 200 (Uniform Guidance), support for overdue audits (FY2024 and FY2025), transition to NetSuite ERP (anticipated go-live April 2026), monthly financial reporting, cash flow management, internal controls, compliance, and related services.

The selected provider will deliver a senior financial official with a minimum 75% FTE commitment (with the primary lead on-site for at least 10 days per month), and a full complement of staff capable of providing accounting services at a firm-fixed monthly rate, while MTE retains at least two enrolled tribal member employees for overlapping support.

This procurement is governed by Chapter 25 – Menominee Preference in Contracting of the Menominee Tribal Code. Strong preference is given to Menominee-owned businesses (51%+ owned by enrolled Menominee tribal members), with additional consideration for other Native American-owned businesses. Bidders must submit a detailed Menominee Workforce Plan meeting the 20% minimum requirement (or request a waiver with justification).

**To Obtain the Full RFP:** Interested parties are encouraged to request a complete copy of the RFP, including detailed scope of work, minimum qualifications, evaluation criteria, proposal requirements, and submission instructions by contacting: Jennifer Peters, President, Menominee Tribal Enterprises, Email: [jenniferp@mtewood.com](mailto:jenniferp@mtewood.com). Please include your company name, contact information, and a brief statement of interest in your request email. The full RFP will be provided electronically to qualified interested bidders.

**Menominee-owned businesses:** Clearly mark your sealed proposal envelope “Menominee Business” to qualify for preference evaluation. MTE reserves the right to reject any or all proposals and to negotiate with the selected offeror.

**Questions:** Submit in writing via email to [jenniferp@mtewood.com](mailto:jenniferp@mtewood.com) by noon on March 11, 2026. Responses will be distributed to all interested parties who request inclusion.

Optional on-site visits to MTE facilities in Neopit may be arranged upon request.

Menominee Tribal Enterprises is committed to sustainable forestry, economic development, and tribal self-determination. We look forward to partnering with experienced providers to strengthen our financial operations.

**Menominee Tribal Enterprises** P.O. Box 10 | N3580 Hwy 47 | Neopit, WI 54150

Website: [www.mtewood.com](http://www.mtewood.com) Phone: (715) 756-2311